

# Wahpeton Park Board Minutes

November 19, 2025

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, November 19, 2025, at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Hatting, Formaneck, Watson, Gripentrog.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz, Park Superintendent, Katie Nelson – Recreation Manager, Brittney Myhra- HR Manager, Connie Metcalf – Park Board Clerk.

Meeting was called to order by Park Board Vice President Gripentrog.

**Citizen's Request:**

## **Approval of Minutes:**

\*Motion by Formaneck to approve the Park Board regular meeting minutes from October 22, 2025, seconded by Hatting. MC 3-0.

## **Reports from Commissioners, Officers and Committees:**

### **Director of Parks and Recreation:**

Zoo turned in October Zoo P&L to budget. October and November zoo payroll payments were received.

Cook & Myhra participated in the payroll zoom meeting. Park will target for 2<sup>nd</sup> quarter to assume payroll and HR responsibilities.

Park /Zoo still need to be finalized.

Wellness – NDSCS presented a plan at a city council meeting that would attach the wellness center to the BAC.

Director asked for a joint meeting between the Council and Park Board at Hughes Shelter on December 17 at 5pm. This is open to the public.

Attached is a rough draft of park proposed building and site.

ATB Tree grant reimbursement was submitted.

Art for Life grant was submitted.

**Zoo Director:** no report

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## **Reports from Commissioners and Committees:**

### **Maintenance / Planning Committee:** Holtz

JSF still restrooms still need furnace installed by Schmitty's

All park waterlines are winterized.

New Bobcat was picked up.

30 trees were removed from the parks and zoo. 56 trees were planted

Discussed potential airport projects.

Opera House appraisal has been completed.

### **Planning:**

#### **Buildings:**

**Grounds:** Need drawings for dugouts.

#### **Other:**

### **Personnel/Finance Committee:** Director

Last year the Park Board gave November 28th off as a holiday.

\*Hatting motioned to approve the 11/28 as a holiday for park employees, second by Formaneck. MC 4-0.

#### **Finance:**

End of month balances

Park Board \$462,649.22

Park and Rec Foundation \$69,290.94.

Other Assets

Bell CD - \$110,160.09.

Bell Money Market- \$27,590.36.

BMO Money Market - \$36,607.65.

Edward Jones - \$7,922.25.

RJ Hughes – Trust (US Bank)-\$128,107.05.

Fleenor Trust (BMO) \$107,997.07

Zoo Debt - \$379,405.42 (2024 balance)

Zoo bank balance 100,478.69 (11-18-2025)

Budget Review

Major expenses –

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## Recreation:

All the winter programs are up and running.

Dr Dish was delivered 11/10/2025.

Hosting 3 upcoming Basketball Tournaments.

2026 Track & Field starts April 7.

Baily Bernstein Meet May 7, 2026.

NDSCS Relays May 14, 2026.

\*Motion by Formaneck, seconded by Hatting, to approve committee report. MC 4-0.

## Scheduled Committee meetings:

**Maintenance / Planning Committee** – Tuesday, December 10, 2025 – 12 pm – Park Shop.

- **Personnel / Finance Committee** – Wednesday, December 10, 2025 - 12:00 – 12:40 PM WCC.
- **Recreation Committee** – Wednesday, December 10, 2025 - 12:40-1PM – WCC.
- **Zoo Committee-**
- **HOR committee -**
- **Commissioner's Requests:** President Watson would like the logo to be Wahpeton Park District.

## Financial Reports:

- Financial reports available.
- Monthly bills submitted.
- \*Hatting motioned to approve financial reports and approve Park Board bills, seconded by Watson. MC. 4-0.

**Unfinished / New Business:** (100% approval for vote consideration).

**Date of Next meeting:** Wednesday, December 17, 2025- 5:15 PM – Wahpeton Community Center.

## Adjournment.

\*Watson motioned to adjourn. Second by Formaneck. MC 4-0.

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Brian Watson, Park Board President

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Connie Metcalf, Park Board Clerk