

Wahpeton Park Board Minutes

July 23, 2025

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, July 23, 2025, at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Gripentrog, Hatting. Formaneck.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz –Park Superintendent, Josh Cook - Business Manager, Summer Scepaniak- Recreation Manager, Park Board Clerk- Connie Metcalf.

Meeting was called to order by Park Board Vice-President Gripentrog.

Citizen’s Request: none

Approval of Minutes:

*Motion by Hatting to approve the Park Board regular meeting minutes from June 18, 2025, seconded by Formaneck. MC 3-0.

Reports from Officers

Director of Parks and Recreation:

NDCA grant for Music In The Park was accepted.

NDCA grant for Art for Life was accepted.

Summer Food audit needs to be adjusted for more meals.

Everything is submitted for Men’s and Co-ed State Softball.

Pool is running well.

Assisting with Headwaters Music Festival.

Zoo Director: written report

Prometheus MC Run was a success.

Schmaltz presented at the MAZA Conference in Bismarck, ND.

Zoo attendance is down on hot and rainy days.

Zoo is operating on two less FT employees.

Grant for \$35,000 was approved by the CVB for the Waterfowl Walk Thru Habitat.

Eight kangaroos will be sold in the Fall.

Fall hours – after Labor Day Fri-Sun 10 am – 4pm.

Wahpeton Park Board

Reports from Commissioners and Committees:

Maintenance / Planning Committee: Holtz and Edwardson

Mainly putting attention on 9U State Baseball Tourney fields.
Pool has been running well.
JSF Restrooms next priority.

Grounds

- JRF fence caps will be installed in August.
- Helped with set up for fireworks - chalk fest- headwaters music – sculpture at town center square.

Planning

JRF lights still need to be wired.
Need drawings for dugouts for the Airport Baseball fields.

Other

Personnel/Finance Committee:

Personnel:

Will conduct some performance evaluations early August.
Had some incidents with part-time employees.

- **Finance:** Josh Cook
- End of month balances
 - Park Board \$650,108.24
 - Park and Rec Foundation \$105,623,26
- Other Assets
 - Bell CD - \$110,160.09.
 - Bell Money Market- \$27,503.61
 - BMO Money Market - \$36,616.65
 - Edward Jones - \$7,483.11
 - RJ Hughes – Trust (US Bank)-\$146,744.47
 - Fleenor Trust (BMO) \$107,997.07
 - Zoo Debt - \$379,405.42 (2024 balance)
- Budget Review
 - Major Expenses- JRF lights, paid Scott's Electric \$171K. P/R acct.
 - Scott's Electric donated \$10K back.
 - JSF restrooms - \$3500.00.
 - Major Revenue

Wahpeton Park Board Minutes

Recreation: Summer Scepaniak

- 9U State Tournament (July 31- Aug3)
- 15 teams are signed up.
- Pitch, Hit & Run July 10th at JRF. 18 kids and parents helped. Went Very well.

* Formaneck motioned to approve Committee Reports, second by Hatting. MC 3-0.

Scheduled Committee meetings:

- **Maintenance / Planning Committee** – Tuesday, August 12, 2025- 12 PM – Park Shop.
- **Personnel / Finance Committee** – Wednesday, August 13, 2025 - 12:00 PM – WCC.
- **Recreation Committee** – Wednesday, August 13, 2025 - 12:00 PM – WCC.
- **Zoo Committee-**
- **HOR committee -**

Commissioner's Requests: none

Financial Reports:

- Financial reports available.
- Monthly bills submitted.

*Hatting motioned to approve financial reports and approve Park Board bills, seconded by Formaneck. MC. 3-0.

Unfinished / New Business: (100% approval for vote consideration).

Date of Next meeting: Wednesday, August 20, 2025- 5:15 PM – Wahpeton Community Center.

Adjournment.

*Formaneck motioned to adjourn.

Brian Watson, Park Board President

Connie Metcalf, Park Board Clerk