

Wahpeton Park Board Minutes

June 18, 2025

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, June 18, 2025 at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Gripentrog, Hatting, Formanek, Tobias, Watson.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz –Park Superintendent, Josh Cook - Business Manager, Summer Scepianiak- Recreation Manager, Park Board Clerk- Connie Metcalf.

Meeting was called to order by Park Board Vice-President Gripentrog.

Citizen’s Request: Baseball Committee

Vosberg, Schmitt, Schreiner –discussed the poor conditions of all the fields. Crooked lines- not prepped for games –losing numbers-coaches have never had to prep fields in the past. Bases different lengths - Want an agreement for prepping the fields.

Approval of Minutes:

*Motion by Hatting to approve the Park Board regular meeting minutes from May 21, 2025, seconded by Formanek. MC 5-0.

Reports from Officers

Director of Parks and Recreation:

- Summer Food Program running strong.
- Summer Food will have an audit.
- Music in the Park schedule is completed and on the website.

Zoo Director: written report

Zoo opener and Mother’s Day was a success.

WDAY aired a live show on Friday, April 25th – 5-7.

New Website will launch soon.

A grant was submitted to RRASC for \$1680.99 request.

A grant was submitted to Strengthen ND –Creative Community Solutions for \$31,470 for off season staff funding.

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Reports from Commissioners and Committees:

Maintenance / Planning Committee: Curt Holtz

Building

Concession stand at pool is complete.

JSF Restrooms plumbing and insulation is done Fixtures need to be installed.

Pool diving well had ground water leaking in it. Lost 10-15K gallons per day.

Grounds

- Outfield fence was painted by primarily by park staff.
- Bid was received from Nordick Electric for new electrical/water at Kidder Campground.
- Pickleball courts just need someone to paint the lines.

Planning

JRF lights yet to be invoiced final payment

Baseball wants to add a memorabilia building to North end of restrooms.

National Guard has a readiness training application for projects in the park that they can do for us.

Other

Personnel/Finance Committee:

Personnel:

The vacation policy will be the same as the city of Wahpeton. This will start July 1, 2025 with years of service and Annual Leave Accrued for FT employees.

- **Finance:** Josh Cook
- End of month balances
 - Park Board \$616,530.35
 - Park and Rec Foundation \$215,083.05.
- Other Assets
 - Bell CD - \$110,160.09.
 - Bell Money Market- \$27,446.24.
 - BMO Money Market - \$36,616.65
 - Edward Jones - \$7,883.06
 - RJ Hughes – Trust (US Bank)-\$151,007.69
 - Fleenor Trust (BMO) \$107,997.07
 - Zoo Debt - \$517,919.98
- Budget Review
 - Major Expenses- JRF lights, Scott's Electric \$190,000 open invoice
 - Major Revenue – Property taxes for General fund, Specials and Capital Improvements has started to come in.

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Recreation: Summer Scepaniak

- Quotes for portable mounds.
- .9U State Tournament Committee -July 30-August 3.
- Hatting motioned to approve purchase of 2 pitching mounds \$7940 from Gripper Sports, Second by Tobias. MC 5-0.

* Tobias motioned to approve Committee Reports, second by Watson. MC 5-0.

Scheduled Committee meetings:

- **Maintenance / Planning Committee** – Tuesday, July 8, 2025- 12 PM – Park Shop.
- **Personnel / Finance Committee** – Wednesday, July 9, 2025 - 12:00 PM – WCC.
- **Recreation Committee** – Wednesday, July 9, 2025 - 12:00 PM – WCC.
- **Zoo Committee-**
- **HOR committee -**

Commissioner's Requests: none

Financial Reports:

- Financial reports available.
- Monthly bills submitted.

*Watson motioned to approve financial reports and approve Park Board bills, seconded by Formanek. MC. 5-0.

Unfinished / New Business: (100% approval for vote consideration).

Date of Next meeting: Wednesday, July 23,2025- 5:15 PM – Wahpeton Community Center.

Adjournment.

*Formanek motioned to adjourn, seconded by Tobias. MC. 5-0.

Brian Watson, Park Board President

Connie Metcalf, Park Board Clerk