

# Wahpeton Park Board Minutes

**May 21, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, May 21, 2025, at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Gripentrog, Hatting. Formaneck phone, Tobias, Watson.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz –Park Superintendent, Josh Cook - Business Manager, Summer Scepianiak- Recreation Manager, Park Board Clerk- Connie Metcalf.

Meeting was called to order by Park Board President Watson.

**Citizen's Request:** none

## **Approval of Minutes:**

\*Motion by Hatting to approve the Park Board regular meeting minutes from April 16, 2025 seconded by Gripentrog. MC 5-0.

## **Reports from Officers**

### **Director of Parks and Recreation:**

- JRF lights are up and working. Musco Rep. here and tested the field. All meet their specifications.
- Music in the Park schedule is completed and on the website.
- Summer Food Program grant was awarded. State will do an audit this year.
- SOND regional track meet was May 18th. 6 athletes done very well.
- SOND hosted our annual bowling fundraiser May 22.  
it is sponsored by OK Tire and Bridgestone. They donate \$1,000 each year.

# Wahpeton Park Board

## Reports from Commissioners and Committees:

### **Maintenance / Planning Committee:** Curt Holtz

#### **Building**

Still need to finish concession stand at pool.

JSF Restrooms plumbing and insulation is done Fixtures need to be installed.

Pool diving well had ground water leaking in it.

#### **Grounds**

- JRF Restrooms
- JRF lights are completed.
- Outfield fence will be painted.
- Moderow Construction is lined up to install Pickleball anchors and sidewalk at BB field.
- Need to ask Dane Platt about the hydrant at the Airport Park.
- Bid was received from Nordick Electric for new electrical/water at Kidder Campground.

#### **Planning**

Baseball Association wants to add a memorabilia building to the north end of restrooms.

Tabled until June meeting. Need to have an approval vote.

Bid was received from Nordick Electric for new electrical/water at Kidder Campground.

#### **Other**

## **Personnel/Finance Committee:**

### **Personnel:**

The vacation policy will be the same as the city of Wahpeton. This will start July 1, 2025 with years of service and Annual Leave Accrued for FT employees.

\*Hatting motioned to approve the change the annual vacation request, seconded by Tobias. MC 5-0.

- **Finance:** Josh Cook
- End of month balances
  - Park Board \$616,530.35
  - Park and Rec Foundation \$215,083.05.
- Other Assets
  - Bell CD - \$110,160.09.
  - Bell Money Market- \$27,446.24.
  - BMO Money Market - \$36,616.65
  - Edward Jones - \$7,883.06
  - RJ Hughes – Trust (US Bank)-\$151,007.69
  - Fleenor Trust (BMO) \$107,997.07
  - Zoo Debt - \$517,919.98
- Budget Review
  - Major Expenses- JRF lights, Scott's Electric \$190,000 open invoice
  - Major Revenue – Property taxes for General fund, Specials and Capital Improvements has started to come in.

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## **Recreation:** Summer Scepaniak

- Quotes for portable mounds.
- 9U State Tournament Committee -July 30-August 3.
- Hatting motioned to approve purchase of 2 pitching mounds \$7940 from Gripper Sports, Second by Tobias. MC 5-0.

\* Tobias motioned to approve Committee Reports, second by Gripentrog, MC 5-0.

## **Scheduled Committee meetings:**

- **Maintenance / Planning Committee** – Tuesday, June 10, 2025- 12 PM – Park Shop.
- **Personnel / Finance Committee** – Wednesday, June 11, 2025 - 12:00 PM – WCC.
- **Recreation Committee** – Wednesday, June 11, 2025 - 12:00 PM – WCC.
- **Zoo Committee-**
- **HOR committee -**

**Commissioner's Requests:** none

## **Financial Reports:**

- Financial reports available.
- Monthly bills submitted.

\*Hatting motioned to approve financial reports and approve Park Board bills, seconded by Gripentrog. MC. 5-0.

**Unfinished / New Business:** (100% approval for vote consideration).

**Date of Next meeting:** Wednesday, June 18,2025- 5:15 PM – Wahpeton Community Center.

## **Adjournment.**

\*Gripentrog motioned to adjourn, seconded by Tobias. MC. 5-0.

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**Brian Watson, Park Board President**

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**Connie Metcalf, Park Board Clerk**